

2025 ANN-UK Education Committee ACTION TRACKER

Actions carried over/ Projects ongoing

Action	Responsibility	Timescale	Comments
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Updating renal modules	HH	Sept 2025	Agreed by committee following revision. For review and update October 2027.
Agree terms of reference	HH/ALL	Oct 2025	
Endorsement of education materials		Sept 2025	
Education strategy		Sept 2025	
Competency Framework		Nov 2025	
Webinars	EC/HH	2027	
Conference planning committee agreed		2026	
		Sept 2025	

Date: 7/10/2025

Present: HH/JB/LC/MSF/BB/MLM (AJR) Apologies: JD

Item	Lead	Due	RAG	Comments	Date closed
Review Action Tracker	HH				
Updating Renal Modules	HH		Amber	HH in contact with OCB Media. AR to set up a meeting with HH/KJ and two ed committee reps to set out plan for update AR meeting with JF regarding set up of complementary memberships for online course students – awaiting report of registrations and completions.	
Agree Terms of Reference – agreed and signed off	HH		Green	AJR to upload to members only section of Website.	
Endorsement of Education Materials - AP Curriculum framework and competency document	tbc		Amber	AP curriculum to be reviewed by Ed Committee for major revisions, and then endorsed by ANN UK Exec Board – Ali to distribute document for review	
Education Strategy - Plan to be determined	HH		Amber	Possible progress at CoP day on 6/11/2025 with attendees	
Competency Framework	LC/HH			Ongoing – course fees are paid.	

Webinars	AJR		Amber	Calendar of webinars available in draft form – 4 themes have now got leads and provisional dates. AJR to liaise with leads to support webinar organisation.	
Conference Planning Committee			Amber	Plan for SB/BB and 3 members of Education Committee. 1 st meeting to be set up in November, provisional consideration for meeting in September 2026 in conjunction with RCN Kidney Care Leaders Summit in London	
AOB – Funding application for CAT in a day COP Day Birmingham – 6/11/2025 RCNi – Panel Member 5/11/2025	BB BB AJR		Green Green Green	Funding agreed by HH and supported by Ed committee BB to send registration form to Committee Members AJR to contact RA (King's) and JT (Imperial) to seek their availability – unavailable. AJR to seek contacts at Wolverhampton, Birmingham and Coventry to assist – unavailable. BB to attend	
UKKA Training and Education Group seeking MPT co-chair Next meeting 4 November and 4 December 2025	MLM AJR		Green Green	MLM interested but keen to join committee in first instance prior to considering co-chair role. MLM to action Zoom invites sent to Education Committee.	