

ANN COP AP Meeting minutes January 2027

Name	Email	Present at meeting
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Rachel Austin	Rachel.Austin@porthosp.nhs.uk	
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Sharon HUIISH,	sharon.huish@nhs.net	Apologies
Vicky Sutch	Vicky.Sutch@nca.nhs.uk	
Marivic Wright	Marivic.wright@nhs.net	P
Leah Torr	Leah.torr@nhs.net	P
Ryan Villanueeva	ryan.villanueva@nhs.net	
Ananda Manoj	a.manoj@nhs.net	Apologies
Aisha Mckenzie	aishamckenzie9@gmail.com	New Member – Welcome (Present)

Yellow highlight – COP lead

Welcome

Christine Budd (CB) welcomed all to the meeting especially to Ruth who has managed to attend for the first time and Aisha who is a new member – it has been recorded

Competency/ national guidelines Update

No update

Action - Chris to Chase

Appraisal documents

Discussion about trying to amalgamate the appraisal documents – this must be in addition to the existing trust documents

- Action
- Chris to send out
 - All to review for next meeting
 - Chris to re ask the ACP leads
 - Plan for us to amalgamate at the next meeting

Website

Chris showed the current website

After discussion learning resources should be reviewed by the group before being added.

Group reminded they should be a member of ANN UK to be in the COP but we recognise the importance of the MDT for AP therefore I have asked if non nurses become associate members

Posters – Any posters can be presented to the group but also can be added to the website

It has been agreed there should be a separate section on document resource ie competence document, appraisal etc

Plan – All ongoing agenda item

All – please bring resources next session

All – please ensure ANN UK membership up to date

Chris to ask Ali to create a separate section for Documents

UKKW

Leah, Marie, Chris and Aisha all have posters accepted – well done

Chris and Andrea to be presenting

Action

Chris and Andrea to meet to discuss presentation

Chris to contact Beccy for timing / content details

Discussion

All we asked about their plans for 2027

Natalie – has a new ACP lead in Leeds

Marivic – continuing her PG cert in education and CKD pathway for the community

Leah – consolidating knowledge and reviewing job roles etc as currently a CNS with a ACP qualification

Andrea – producing renal strategy and building a business case for a further ACP

Aisha – NHS England have agreed funding of further year of role

Ruth – building business case for dietetic ACP – roll negotiation

AOB

Chris and Andra to meet to discuss the presentation next week

Next meeting – 3rd Feb 2pm